

BOARD OF GOVERNORS OF CONCORDIA UNIVERSITY

MINUTES OF THE OPEN SESSION OF THE MEETING OF THE BOARD OF
GOVERNORS HELD ON WEDNESDAY, 20 JUNE 1990, IMMEDIATELY FOLLOWING
THE CLOSED SESSION, IN ROOM GM-407-1, SGW CAMPUS

Attendance: Present: Me A. Gervais, Chairman, Chief Justice A. B. Gold, Chancellor, Mr. B. Aune, Prof. B. Barbieri, Ms. L. Brodrick, Ms. M. Donaldson, Mr. J. N. Economides, Mr. L. Ellen, Dr. T. Fancott, Mr. J. R. Firth, Dr. D. B. Frost, Mr. R.K. Groome, Dr. H. Habib, Mr. T. Hecht, Ms. L. Honosutomo, Mr. P. Ivanier, Dr. P. Kenniff, Rector, Mr. F. Knowles, Mr. R. Lawless, Sister E. McIlwaine, Mr. S. O'Hara, Mr. R. Renaud, Ms. C. Shamy, Mr. C. I. Taylor, Ms. S. Woods

Officers of the University: Dr. M. Cohen, Dr. C. Giguère Dr. R. Sheinin, Me B. Gaudet

Absent: Mr. M. J. Bourgault, Prof. M. Foster, Prof. S. Friedland, Mr. P. Howlett, Mr. D. W. McNaughton, Mr. A. H. Michell, Mr. A. Mohammed, Me J. J. Pepper, Mr. M. Saidou, Mr. J. H. Smith, Mr. W. W. Stinson, Ms. M. Vennat

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES:

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|-------------|---|--|
| BG-90-5-D46 | - | Memorandum from Dr. Harold Proppe to Dr. Kenniff re: Policy on Sexual Harassment Confidentiality of Hearings |
| BG-90-5-D47 | - | Proposed composition of the Evaluation Committee for the Vice-Rector, Institutional Relations and Finance |
| BG-90-5-D48 | - | Proposed composition of the Advisory Search Committee for the Vice-Rector, Services |
| BG-90-5-D49 | - | Proposed composition of the Evaluation Committee for the Dean of Graduate Studies |
| BG-90-5-D50 | - | Proposed composition of the Advisory Search Committee for the Director of University Libraries |
| BG-90-5-D51 | - | Memorandum from the Secretary of Senate re: the Governor General's Gold Medal |
| BG-90-5-D52 | - | Memorandum from the Secretary of Senate re: the Stanley G. French Medal for Contributions to Student Life |
| BG-90-5-D53 | - | Letter from Mr. Martin Desmeules to Dr. Maurice Cohen, concerning a mandate to the Ministry of Finance for issuing \$10 Millions of bonds. |

1.1 Chairman's remarks

Me Gervais congratulated the Secretary General's Administrative Assistant, Ms. Marie-Andrée Robitaille, who had received her Bachelor's degree in History from Concordia (School of Community and Public Affairs).

1.2 Approval of the Agenda

The Agenda was approved as submitted.

1.3 Approval of the Minutes

It was moved and seconded (Aune, Habib) and unanimously RESOLVED:

R-90-68 *THAT the Minutes of the Open Session of the previous meeting, held on Wednesday, 16 May 1990, be approved.*

2. Business arising from the Minutes

2.1 Liability Insurance for the Governors

Dr. Cohen informed the Governors that effective 1 June 1990, our insurance limit for Educational Institution Liability Insurance had been increased from \$2M to \$5M. This type of insurance protects all employees, but specifically includes students, professors and all elected or appointed Governors or Directors of the institution.

The policy, said Dr. Cohen, covers Wrongful Acts, which are defined as "any actual or alleged error or misstatement or misleading statement or negligent act or omission or neglect or breach of duty by the insureds in the discharge of their duties, individually or collectively".

In response to a question from Mr. Economides, Dr. Cohen confirmed that the coverage of \$5 Million was for each occurrence.

Mr. Ivanier expressed the concern that \$5M may not be enough, especially in view of potential lawsuits in connection with the Sir George Williams Library construction project. He suggested that perhaps the coverage should be increased from \$5M to \$20M, and asked Dr. Cohen to enquire about this possibility and the resulting additional cost of the premium.

Mr. Knowles requested that before any decision was taken on this matter, it should be referred to the Executive Committee of the Board for a thorough analysis. Me Gervais agreed to put this item on the Agenda of the Executive Committee for an upcoming

meeting to be held in early July, and asked that the relevant documentation with respect to our insurance policies be forwarded to the Secretary-General in preparation for this meeting.

2.2 Sexual Harassment Policy: Confidentiality of Hearings

At the last meeting of the Board, Mr. Howlett had raised a question with respect to the confidentiality of formal hearings under the newly adopted (16 May 1990) Code of Conduct (Non-Academic). Dr. Kenniff said he had asked Dr. Harold Proppe, the Associate Vice-Rector, Institutional Relations and Finance, and a member of the Advisory Committee on Sexual Harassment, to clarify this matter for the benefit of the Board. Referring to a memorandum prepared by Dr. Proppe and dated 12 June 1990 (Document BG-90-5-D46), Dr. Kenniff said this document was very informative and required no further comments.

3. Establishment of an Evaluation Committee for the Vice-Rector, Institutional Relations and Finance

It was moved and seconded (Kenniff, Ellen) and unanimously RESOLVED:

R-90-5-69 *THAT, in accordance with the Rules and Procedures for Evaluation Committees and Advisory Search Committees approved by the Board of Governors in May 1984, and since the present incumbent intends to seek re-appointment, an Evaluation Committee be struck for the position of Vice-Rector, Institutional Relations and Finance, with the following composition:*

- 1 *The Rector, as Chair;*
- 1 *Vice-Rector, recommended by the Rector;*
- 2 *Members of the Board of Governors representing the community-at-large or the alumni, recommended by the Nominating Committee of the Board;*
- 1 *Academic Dean, recommended by the other academic deans;*
- 3 *Members of the academic community, one of whom may be a part-time faculty member and one of whom may be a professional librarian, recommended by the faculty members of Senate;*
- 2 *Undergraduate students, recommended by the undergraduate student members of Senate;*

- 1 Graduate student recommended by the graduate student members of Senate;
 - 1 Administrator from a unit reporting to the Vice-Rector, Institutional Relations and Finance, recommended by the Office of the Rector;
 - 1 Member of the non-academic staff from one of the units reporting to the Vice-Rector, Institutional Relations and Finance, recommended by the Human Resources Department after due election by the Electoral College.
- 13

The Secretary of Senate, or any person who may be designated by the Chairman of the Board of Governors, shall act as Secretary of the Committee.

AND

THAT the Chairman of the Board of Governors be authorized to appoint another member as a replacement for a member who may have resigned, such appointment to be made in consultation with the Chairman or Chairwoman of the Committee and with the constituency of the committee member who has resigned.

4. Establishment of an Advisory Search Committee for the Vice-Rector, Services

It was moved and seconded (Kenniff, Knowles) and unanimously RESOLVED:

R-90-5-70 *THAT, in accordance with the Rules and Procedures for Evaluation Committees and Advisory Search Committees approved by the Board of Governors in May 1984, and since the present incumbent does not intend to seek re-appointment, an Advisory Search Committee be struck for the position of Vice-Rector, Services, with the following composition:*

- 1 *The Rector, as Chair; 1 Vice-Rector, recommended by the Rector;*
- 2 *Members of the Board of Governors representing the community-at-large or the alumni, recommended by the Nominating Committee of the Board;*
- 1 *Academic Dean, recommended by the other academic deans;*

- 3 *members of the academic community, one of whom may be a part-time faculty member and one of whom must be a professional librarian, recommended by the faculty members of Senate;*
 - 2 *Undergraduate students, recommended by the undergraduate student members of Senate;*
 - 1 *Graduate student recommended by the graduate student members of Senate;*
 - 2 *Administrators from non-academic units reporting to the Vice-Rector, Services, recommended by the Office of the Rector;*
 - 1 *Non-academic staff member from one of the units reporting to the Vice-Rector, Services, recommended by the Human Resources Department after due election by the Electoral College.*
- 14

The Secretary of Senate, or any person who may be designated by the Chairman of the Board of Governors, shall act as Secretary of the Committee.

AND

THAT the Chairman of the Board of Governors be authorized to appoint another member as a replacement for a member who may have resigned, such appointment to be made in consultation with the Chairman or Chairwoman of the Committee and with the constituency of the committee member who has resigned.

Me Gervais thanked the Vice-Rector, Services, for his contributions to the University during his four years in office, and said he hoped that Dr. Giguère would continue to serve the University community in another capacity once his term of office as Vice-Rector, Services is completed.

5. Establishment of an Evaluation Committee for the Dean of Graduate Studies

It was moved and seconded (Kenniff, Barbieri) and unanimously RESOLVED:

R-90-5-71 *THAT, in accordance with the Rules and Procedures for Evaluation Committees and Advisory Search Committees approved by the Board of Governors in May 1984, and since the present incumbent intends to seek re-appointment, an*

Evaluation Committee be struck for the position of Dean of Graduate Studies, with the following composition:

- 1 The Vice-Rector, Academic - Chair;*
- 1 Member of the Board of Governors, a representative of the community-at-large or the alumni recommended by the Nominating Committee of the Board;*
- 1 Academic Dean, recommended by the other Academic Deans;*
- 2 Faculty members from the Faculty of Arts and Science, recommended by the faculty members of the Arts and Science Faculty Council;*
- 1 Faculty member from the Faculty of Commerce and Administration, recommended by the faculty members of the Commerce and Administration Faculty Council;*
- 1 Faculty member from the Faculty of Engineering and Computer Science, recommended by the faculty members of the Engineering and Computer Science Faculty Council;*
- 1 Faculty member from the Faculty of Fine Arts, recommended by the faculty members of the Fine Arts Faculty Council;*
- 1 Professional librarian, recommended by the professional librarians, after due election by and from their number;*
- 2 Graduate students, recommended by the graduate student members of Senate;*
- 1 Non-academic staff member from the Division of Graduate Studies, recommended by the Human Resources Department after due election by and from the full-time non-academic staff of the Division of Graduate Studies.*

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The Secretary of Senate, or any person who may be designated by the Chairman of the Board of Governors, shall act as Secretary of the Committee.

AND

THAT the Chairman of the Board of Governors be authorized to appoint another member as a replacement for a member who may have resigned, such appointment to be made in consultation with the Chairman or Chairwoman of the Committee and with the constituency of the committee member who has resigned.

6. Establishment of an Advisory Search Committee for the Director of University Libraries

It was moved and seconded (Kenniff, Honosutomo) and unanimously RESOLVED:

R-90-5-72 *THAT, in accordance with the Rules and Procedures for Evaluation Committees and Advisory Search Committees approved by the Board of Governors in May 1984, and since the present incumbent has resigned, an Advisory Search Committee be struck for the position of Director of University Libraries, with the following composition:*

- 1 The Vice-Rector, Services, as Chair, or his delegate;*
- 1 Member of the Board of Governors representing the community-at-large or the alumni, recommended by the Nominating Committee of the Board;*
- 1 Academic Dean, recommended by the other academic deans;*
- 3 Faculty members, recommended by the faculty members of Senate;*
- 1 Undergraduate student, recommended by the undergraduate student members of Senate;*
- 1 Graduate student, recommended by the graduate student members of Senate;*
- 1 Administrator from an administrative unit other than the Libraries, recommended by the Office of the Rector;*
- 2 Professional librarians, recommended by the professional librarians, after due election by and from their number;*
- 1 Non-academic staff member from the Libraries, recommended by the Human Resources Department after due election by the Electoral College.*

The Secretary of Senate, or any person who may be designated by the Chairman of the Board of Governors, shall act as Secretary of the Committee.

AND

THAT the Chairman of the Board of Governors be authorized to appoint another member as a replacement for a member who may have resigned, such appointment to be made in consultation with the Chairman or Chairwoman of the Committee and with the constituency of the committee member who has resigned.

7. Approval of the creation of the Governor General's Gold Medal

It was moved and seconded (Kenniff, Woods) and unanimously RESOLVED:

R-90-5-73 *THAT, on the recommendation of Senate, the criteria for the awarding of the Governor General's Gold Medal, as outlined in Document BG-90-5-D51, be approved.*

8. Approval of the creation of the Stanley G. French Medal for Contributions to Student Life

It was moved and seconded (Kenniff, Barbieri) and unanimously RESOLVED:

R-90-5-74 *THAT, on the recommendation of Senate, the creation of the Stanley G. French Medal for Contributions to Student Life, as outlined in Document BG-90-5-D52, be approved.*

9. Consent Agenda

9.1 Approval of a mandate to the Quebec Ministry of Finance for an upcoming \$10M Bond issue

The following resolution was adopted unanimously and without debate:

R-90-5-75 SUR MOTION DUMENT FORMULEE, IL EST RESOLU:

de mandater le ministère des Finances du Québec pour.

- a) placer, soit par vente de gré à gré soit par vente faite à la suite d'appels d'offres, un emprunt de la corporation par voie d'émission de titres de créance ou autrement d'une valeur nominale d'au plus 10 000 000 \$, en une (1) ou plusieurs émissions, sous réserve de l'obtention des autorisations

requis du ministre de l'Enseignement supérieur et de la Science du Québec et de l'octroi par ce dernier ou, le cas échéant, par le gouvernement du Québec d'une subvention, payable à même les fonds à être votés annuellement par le Parlement du Québec, d'un montant suffisant pour payer aux échéances prévues le capital et les intérêts de tels titres de créance;

- b) convenir avec le souscripteur de cette émission de titres de créance ou autrement des modalités de celle-ci;
- c) retenir les services d'une société de fidéicommiss à titre de fiduciaire des détenteurs de tels titres de créance et de registraire de ceux-ci et convenir de sa rémunération;
- d) retenir les services de l'imprimeur des titres de créance et convenir de sa rémunération;
- e) retenir les services d'un conseiller juridique pour préparer la documentation pertinente à l'émission de titres de créance ou autrement et convenir de ses honoraires et déboursés.

10. Report of the Rector

- a) Dr. Kenniff commented briefly on Dr. Giguère's decision not to seek reappointment for a second term, thanking him for his loyalty and dedication to the University. He said that he and Dr. Giguère had discussed the possibility that Dr. Giguère might remain involved in certain dossiers after the end of his term.
- b) Dr. Kenniff announced that the University had received a surprise letter from the Minister of Higher Education and Science, informing us that the Ministry had decided to accelerate the programme for capital expenditures. Concordia will be receiving \$1,200,000, to be spent in this fiscal year (1 June 1990 to 31 May 1991) mostly for renovation and replacement of the Hall Building escalators. A small portion will also serve to replace certain transformers. We have to act fast, because according to the conditions, the work must be completed before 31 May 1991. Dr. Kenniff added that, however, Concordia had received no grant for elevators and fenestration.

Mr. Ivanier asked whether there would be a grant for the disposal of PCBs, which had involved considerable expenses for the University. Dr. Giguère answered that part of the money, as aforesaid, would be allocated for the replacement of some transformers which had been contaminated by PCBs.

11. Reports of the Vice-Rectors

11.1 Dr. Sheinin reported on the activities of a Review Committee for the Division of Graduate Studies. She said that one of the terms of reference of an Evaluation Committee for a Dean was to determine the profile of the ideal candidate, and that one of the ways of achieving this is through a review of the Faculty or Division. In the case of the Dean of Graduate Studies, she said, such a review was initiated in May 1990 and the Committee was about half way into its task. Dr. Sheinin added that when the report of the Committee is finalized, it will be given to the Evaluation Committee so as to inform its decision.

11.2 Dr. Cohen reported that the Annual Giving Campaign had reached its objective of \$1 Million and even beyond. He thanked Mr. Aune, Chairman of the Annual Giving, for the time and effort he had devoted to the campaign.

Mr. Aune said that the Advancement Committee, in its wisdom, had set the annual objective at \$1M, which seemed high at first, but it was a realistic objective after all. He thanked all the volunteers and the staff of the Advancement Office.

Mr. Gervais commented that now the annual giving structures are set and the organization is efficient. But, he said, we will have to appoint another Chairman, as Mr. Aune has devoted two years of his time to chairing the campaign, and cannot be expected to continue forever.

11.3 Dr. Giguère reported on the progress at the Downtown Library construction site. Unlike the Vanier Library at Loyola, where the University experienced unfortunate delays, he said, in this case we are on schedule in spite of the constraints.

15. Date of next meeting: As indicated in the schedule of meetings which the Board had adopted in the Closed Session, the next Board meeting will be held on Wednesday, 26 September 1990, at 8:00 a.m., in Room GM-407-1, SGW Campus.

There being no other business, the meeting terminated at 9:05 a.m.

Bérengère Gaudet,
Secretary of the Board of Governors